

NEATA – Queue Management System Installation Procedure:

CAUTION: Safety glasses and protective gloves are required for this installation.

1. Determine the optimum layout of posts to suit your requirements. Using a string line, set out the desired locations and mark the hole centres on the floor. *Note: The hole centres must not be spaced greater than 2 metres.* Drill the marked holes using a 35mm diameter core drill to a depth of 60mm. (PHOTO 1).
2. Remove the concrete bung from the hole by carefully tapping it at the top edge with a chisel or screwdriver. Avoid damage to the edge of the surrounding hole. (PHOTO 2).
3. Clean out the hole and ensure it is the correct depth to accept the sleeve. Inject a suitable chemical adhesive into the hole. *Note: When inserting the sleeve there should be sufficient adhesive to squeeze up between the sides of the sleeve and hole.* (PHOTO 3).
4. Insert the sleeve into the hole, rotating it to ensure an even spread of adhesive around the sleeve. Set the sleeve flush with the floor surface and clean away any residual adhesive. (PHOTO 4). Curing time will depend on the adhesive used and the temperature of the floor. Refer to individual manufacturers recommendations for curing times.
5. Once the adhesive has fully cured, insert posts and tighten by hand. (PHOTO 5).
6. Using the optional locking tool (a screwdriver shaft or length of 6mm diameter rod can be used as a tightening tool) insert it into the post locking hole and tighten in a clockwise direction for a tamper proof installation. *Note: It is not necessary to overtighten the post when using the locking tool.* (PHOTO 6).



1.



2.



3.



4.



5.



6.



PLEASE NOTE

The installation described above is based on installing flush in-ground sleeves into a concrete surface. The actual procedure and equipment needed may vary slightly depending on the type of surface, eg. concrete, paved, tiles or carpeted floors.

For technical support or a quote on full installation please phone 1300 55 33 20.